

<b>Role:</b>	CER Regulatory Manager – Gas Safety
<b>Vacancy:</b>	Permanent
<b>Location:</b>	The Exchange, Belgard Square North, Tallaght, Dublin 24
<b>Reporting to:</b>	Director
<b>Direct Reports:</b>	Analysts
	The regulatory manager may also have oversight of external gas safety consultants, as necessary.

The Commission for Energy Regulation (CER) is Ireland’s independent energy and water regulator with a wide range of economic, safety and customer protection responsibilities across energy and water.

The CER’s current responsibilities include economic regulation of the Irish electricity and natural gas sectors spanning both competitive markets and monopoly networks. The CER’s safety responsibilities include safety regulation of electrical contractors, gas and LPG installers and the safe operation of the onshore gas network with a view to protecting life and property. The CER is also the safety regulator of upstream petroleum safety activities including off-shore gas and oil. The overall aim of the CER’s economic regulation role is to protect the interests of customers and to maintain the country’s security of gas and electricity supply in what is a constantly changing environment. The CER is also economic regulator of public water and waste water services in Ireland and the focus is serving the best interests of Irish Water’s customers. In both energy and water, the CER has an important related function in customer protection by resolving complaints that customers have with energy and water companies. The CER is leading the national smart metering programme, aimed at upgrading to the next generation of energy meters and transforming retail markets.

### **The Scope and Responsibilities of the Role:**

The CER is now seeking a qualified, high achieving individual to join the Energy Safety Division as a Regulatory Manager - Gas Safety to participate in the management of the organisation and play their role in the future of the energy sector in Ireland, focusing on the safety functions of the organisation.

The CER’s gas safety regulatory responsibilities are discharged under the Gas Safety Framework (the ‘Framework’). The Framework structure is a collection of regulations, written regulatory documents and processes which the CER uses to regulate the safety of the storage, transmission, distribution, supply and shipping of natural gas in Ireland with respect to major accident hazards. Since 2014, the Framework also includes the safety regulation of LPG undertakings. The Framework is reviewed and updated based on national and international experience/legislative requirements to ensure that it continues to achieve its goals.

While the primary focus of the role is as the Regulatory Manager – Gas Safety, the successful candidate will be required to work with the Director, other regulatory managers, specialists/inspectors while developing analysts and contribute to the work of the Energy Safety Division and wider CER, as requirements dictate.

**Role Description:**

As a manager in the Energy Safety Division, the Regulatory Manager – Gas Safety is responsible for managing and overseeing delivery of the CER's gas safety responsibilities, in particular, ensuring that the Gas Safety Framework reflects best practice and is fit for purpose. The successful candidate will be required to work closely with the inspectors, who are responsible for the operational aspects of the CER's gas safety responsibilities (including safety case assessment, audit/inspection and investigation).

The gas safety team is collectively responsible for the ongoing development and operation of the Gas Safety Framework. The team includes the regulatory manager, inspectors and analysts. The team is supported, as necessary, by external specialist technical consultants.

The key responsibilities include but are not limited to:

- Managing the on-going development and continuous improvement of the Gas Safety Framework, including the drafting and review of policy documents and inputting to the development of legislation, as necessary;
- Managing the on-going relationship with key stakeholders including Government departments, agencies, industry stakeholders;
- Preparing both regular and specific reports, papers and presentations for the CER as required;
- Planning and managing the overall work programme safety supervisory schemes team in line with the CER integrated planning process (resource, quality and budget management);
- Ability to contribute to the overall delivery of the CER's strategy goals; and
- Managing, leading and supporting staff in terms of coaching, mentoring, skills transfer and development and managing the performance of direct reports.

**Person Specification:**

*Essential criteria/competencies, which the candidate must possess:*

- Ability to forge effective relationships at all levels internally, externally and cross-functionally, including contractor management, to accomplish goals;
- Excellent analytical skills with ability to focus on core issues when dealing with complex information/situations;
- Proven negotiation skills and ability build consensus to deliver on objectives;
- Excellent management and organisational skills with the ability to manage multiple agendas effectively;
- Ability to work both as part of a team and independently;
- Ability to think creatively, to innovate and deliver coherent solutions to complex issues;
- Ability to recognise the need to develop own skills and knowledge;
- Motivated to learn, and quick to understand new processes;
- Resilient with the ability to anticipate and adapt quickly to developments; and
- Excellent interpersonal, communication and listening skills.

*Work Experience:*

- 5 years' experience of working in a regulatory role or in policy making or similar.

**Education:**

- An honours degree in a relevant discipline such as business, engineering, economics, science, regulatory policy, or law; and
- Evidence of relevant professional development and commitment to continue same.

**Desirable criteria, which the candidate should ideally possess:**

- In-depth understanding of the control and management of work programmes, in terms of the key supports necessary to ensure their successful delivery;
- Exceptional leadership skills, setting high standards, with the ability to provide direction and focus for team members while facilitating an open exchange of ideas and fostering a culture of learning and development;
- Knowledge of the natural gas and LPG industry;
- Experience of compliance monitoring and enforcement; and
- Experience of risk management and quality management systems

**The Package:**

We are offering an attractive package:

- Salary scale €65,000 - €88,000  
*Candidates should note that entry will be at the minimum of the scale and the rate of remuneration may be adjusted from time to time in line with Government pay policy. Candidates should note that different pay and conditions may apply if, immediately prior to appointment, the appointee is a serving civil or public servant.*
- Opportunity for upskilling in specialist technical areas
- Attractive Pension Scheme
- Increments may be awarded annually subject to satisfactory performance and to the terms of the Haddington Road Agreement
- Access to Cycle to Work Scheme
- 30 days annual leave, 9 days bank / public holiday
- Flexible working arrangements
- Tax free bus / Luas to assist with travel costs to and from work
- Access to Employee Assistance Programme

**Application Process:**

A CV and cover letter should be sent (preferably by email) to the HR Manager, Yvonne Fisher, at the address below by midnight on 19 August 2016.

The cover letter should outline why you wish to be considered for the post and where you believe your skills, experience and values meet the requirements of the position.

HR Manager,  
Commission for Energy Regulation,  
The Exchange,  
Belgard Square North,  
Tallaght,  
Dublin 24.  
Tel: +353 1 4000800  
Fax: +353 1 4000850  
Email: [hrdepartment@cer.ie](mailto:hrdepartment@cer.ie)

Short listed candidates will be invited to attend for interview and may be asked to make a short presentation on a brief that will be forwarded prior to interview. A two-stage interview process may also be applied. The CER may establish a shortlist of suitable candidates for potential future positions within the organisation.

**The interviews are provisionally scheduled to take place on the 19 and 20 September 2016, however, please note this is subject to change.**